



BOARD OF PARK AND RECREATION COMMISSIONERS

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RECREATION (REC) COMMITTEE

Jeff Meyers, Chair
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MEETING MINUTES

JCPRD Administration Building Boardroom
7900 Renner Road, Shawnee Mission, KS 66219

August 5, 2019
5:20 pm

CALL TO ORDER/ROLL CALL

The meeting was called to order by Committee Chair Jeff Meyers, and roll call was taken as follows:

Committee Members Present: Jeff Meyers, Heather Rubesch, George Schlagel

Committee Members Absent: None

Guests Present: None

Staff Members Present:

Jill Geller, Executive Director
Jeff Stewart, Deputy Director
Rhonda Pollard, Superintendent of Recreation
Shannon Sonnier, Asst. Supt. of Recreation
Jane Lickteig, REC Sr. Administrative Assistant
Jo Ann Courtney, Administration & HR Manager
Noelle Testa, Chief Financial Officer
Jay Hinrichs, Development Director
David Grant, Human Resources Director
Susan Mong, Superintendent of Culture
Ted Tartenaar, Information Tech. Services Manager
Richard Smalley, Marketing & Communications Mgr.

Jennifer Assmann, ASV Sr. Administrative Assistant
Cliff Middleton, Planning & Development Mgr.
Terry Anderson, Chief of Park Police
Jim Wilson, Project Manager III
Bill Leech, Project Manager III
Bill Maasen, Superintendent of Parks & Golf Courses
Fred Logan, JCPRD Legal Counsel
Andrew Logan, JCPRD Legal Counsel
Devin Wetzal, Asst. Supt of Parks & Golf Courses
Mike Middlebusher, Park Police Captain
Joe Waters, Assistant County Manager

DISCUSSION & ACTION

A. Bid Award-Site Improvements Mid-America Sports Complex (MASC) and Mid-America West Sports Complex (MAWSC) – Jim Wilson, Project Manager

Mr. Wilson presented the bid award recommendation for site improvements at MASC and MAWSC for consideration. Ms. Wilson presented bid awarded to Site Improvements MASC and MAWSC Complexes for consideration. The Board funded sports complex improvements at MASC and MAWSC with a bond issuance of \$4,000,000 in 2019. The goal of the project is to provide new fencing, backstops, dugouts, bleachers, and bleacher covers at these two facilities. Part of the backstop replacement requires the re-location of the bases, infield arc, and pitcher's mounds on each field. Additionally, the fence replacements include a continuous concrete mow strip around each field perimeter that will facilitate the potential installation of synthetic turf in the future. Eight backstops at MAWSC were replaced in early 2019 with other project funds. The four remaining backstops at

MAWSC were replaced in mid-2019 with advance funding from this project. The balance of project funds for the remaining scope of work is \$3,890,244. The bids for the work came in higher than the remaining funding for the project. If the Board chooses to accept Alternate Items #1C & #2C (bleacher shade canopies), the bids will exceed the remaining funding for the project. Some of this is due to bidders having limited knowledge of existing conditions and utilities on site, and some of this is due to including the concrete mow strip in this portion of the project. Installation of the concrete mow strip is most efficient with the fence installation as the fence post footings and concrete mow strip interface with each other. The project program presented to the JCPRD board and bond counsel included backstop replacement, new field fencing, dugouts, bleachers, and bleacher covers. Additional field enhancements included in the project include upgrades to black-coated fencing, on-field bullpens, new outfield fence safety caps, side warning tracks, taller outfield and side alley fencing, and additional protective netting height above the dugouts to protect pedestrian walkways from sliced and hooked foul balls.

In order to facilitate both the project program included in the bond issuance and the additional enhancements that are best sequenced along with this work (mow strips, base anchors, infield arc re-location, warning tracks, and bullpens), staff are requesting additional funding to be allocated by the JCPRD Board. Additional funding for the project may be obtained by re-allocating the funds remaining from the Shawnee Mission Park tennis court replacement project into the project funds for the MASC-MAWSC field improvements project fund. The balance of funds for the tennis project is \$484,205, which is nearly equal to the shortfall for the funds necessary to complete all field improvements and enhancements in the project. This will allow JCPRD to award the base bids and allowances, keep the black fencing upgrade, purchase the bleacher covers and provide the backstop padding as part of this contract. JCPRD will have remaining project funds to procure new ADA bleachers under a separate bid or alternate delivery process and maintain an adequate contingency for unknown conditions.

REC-1 It was the consensus of the Recreation Committee to recommend Board consent approval at the Regular Board Meeting on August 21, 2019, to terminate the Shawnee Mission Park Tennis Court Replacement project and re-allocate the remaining fund balance of \$484,205 to the Mid-America Sports Complex and Mid-America West Sports Complex Field Improvement project.

REC-2 It was the consensus of the Recreation Committee to recommend Board consent approval of the bids from Empire Fence and Netting accepting Base Bid for Item 1, Item 2, Irrigation Allowances for Item 1, Item 2, Add Alternates #1C, 2C, and 1D, 2D and awarding a contract in the amount of \$4,018,500 for the Site Improvements at Mid-America and Mid-America West Sports Complexes.

JCPRD staff will procure the bleachers under a separate bid or delivery method.

- *The Recreation Committee Meeting was suspended for the Public Hearing at 5:30 p.m.*
- *The Recreation Committee meeting reconvened at 5:48 p.m.*

B. Olathe “Out of School Time” (OST) Office Space MOU – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Olathe OST Office Space MOU for consideration. JCPRD was selected to provide OST services for all 36 elementary schools in the Olathe School District, beginning the fall of 2019. The structure of OST staffing is a director in each school, support staff, and four specialists overseeing nine schools each to ensure proper curriculum, staffing levels, and training. These specialists and their administrative assistants need office space outside of the school environment, but in proximity to the schools, to meet any needs Olathe OST staff may have throughout the school year and to conduct the business affairs and operations of the Olathe OST program. Having office space in the general area of these Olathe schools is paramount to the success of these programs, ensuring needed support is close. JCPRD currently does not have facilities within the Olathe area that can accommodate this staff. However, Johnson County Government leases the Johnson County Operations Center at 19310 W. 159th Street, Olathe, Kansas, and this facility has room for the JCPRD specialists, administrative assistants, and IT support

necessary to ensure the success of this program. The County has offered this space free of rent, with all utilities paid.

REC-3 It was the consensus of the Recreation Committee to recommend Board consent approval of the Olathe Out of School Time (OST) Space Agreement with Johnson County Government.

C. Shawnee Mission School District Aquatic Center Agreement – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Shawnee Mission School District Aquatic Center Agreement for consideration. On January 27, 2015, 80.17% of participating voters in the Shawnee Mission School District (SMSD) approved the issuance of bonds for certain capital projects, including the construction of competition-level, high quality natatorium or aquatic center. On March 29, 2016, SMSD issued RFQ#16-021 for Aquatic Center Management. On August 17, 2016, SMSD and JCPRD entered a “Memorandum of Understanding for Aquatic Management Services” at the planned Aquatic Center. The MOU stated in Recital H, “Because of JCPRD’s demonstrated expertise in the management and use of aquatic facilities, SMSD also selected JCPRD to (1) consult with SMSD on the design of the Aquatic Center and (2) assuming that SMSD determines that it is feasible to construct the Aquatic Center on the property to then manage the Aquatic Center once the facility is constructed by the SMSD at its expense.”

JCPRD agreed to collaborate with the SMSD to create an aquatic center that was a premier competitive natatorium capable of serving SMSD students and attracting community, state, regional, and national swimming events, with high quality programmings such as Learn to Swim, Master’s Swim, Water Safety classes and much more, along with efficient facilities operations. Entering into this agreement will allow provisions of valuable programs and services to the community, sustain employment of several full-time JCPRD employees, provide revenue to JCPRD, and the opportunity for successful community collaboration.

REC-4 It was the consensus of the Recreation Committee to recommend Board consent approval of the Comprehensive Management Agreement for the Shawnee Mission School District Aquatic Center Management Services.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

Mr. Meyers adjourned the meeting at 5:58 pm.

**BOARD OF PARK AND RECREATION COMMISSIONERS
RECREATION COMMITTEE**

[Signature on file] _____
JEFF MEYERS, *Committee Chair*

*PREPARED BY Jane Lickteig, REC Sr. Administrative Assistant
Approved August 21, 2019*