



## BOARD OF PARK AND RECREATION COMMISSIONERS

Steven Baru, Chair  
Leslee Rivarola, Vice Chair  
George J. Schlagel, Secretary  
Paul Snider, Treasurer  
Jeff Meyers, Assistant Secretary  
Heather Rubesch, Assistant Treasurer  
Robert J. Carlson, Board Member  
Steven C. Klika, Board Member

## **REGULAR BOARD MEETING**

JCPRD Administration Building  
7900 Renner Road, Shawnee Mission, KS 66219

July 24, 2019  
7:00 p.m.

## **MEETING MINUTES**

### CALL TO ORDER / ROLL CALL

The meeting was called to order by Board Chair Steve Baru, and roll call was taken as follows:

**Board Members Present:** Steve Baru, Bob Carlson, Jeff Meyers, Heather Rubesch, George Schlagel, Paul Snider

**Board Members Absent:** Steve Klika, Leslee Rivarola

**County Manager's Liaison:** Joe Waters, Assistant County Manager, was in attendance.

**Legal Counsel:** Fred Logan and Andy Logan were in attendance.

**Guests:** See Visitor Register.

#### **Staff in Attendance:**

Jill Geller, Executive Director

Jeff Stewart, Deputy Director

Terry Anderson, Supt. of Safety & Outdoor Education/  
Park Police Chief

Bill Maasen, Superintendent of Parks & Golf Courses

Jo Ann Courtney, Administration & HR Manager

David Grant, Human Resources Director

Jay Hinrichs, Development Director

Cliff Middleton, Planning & Development Manager

Richard Smalley, Marketing & Communications Manager

Ted Tartenaar, ITS Manager

Noelle Testa, Chief Financial Officer

Shannon Sonnier, Asst. Supt. of Recreation

Devin Wetzel, Asst. Supt. of Parks & Golf Courses

Mary Eads, Administration Assistant

Michael Middlebush, Park Police Admin. Captain

Bill Leek, Park Planner III

Rick Findley, Project Manager II

Mindi Love, Museum Director

Jill Leiker, Wellness & Special Projects Manager

Lacey Fisher, Special Events Coordinator/KCCC  
Administrative Director

Jeremy Ballinger, KCCC Executive Director

Andrew Gustafson, Museum Curator of  
Interpretation

Michelle Brewer, Museum Curator of Education

Carol Beckemeyer, Seasonal Accounting Clerk

Michael Dizney, NE Region Park Manager

Kris Nelson, MBP Sr. Park Worker

Craig Shafar, NE Region Assistant Park Manager

### PLEDGE OF ALLEGIANCE

### PRESENTATIONS

#### **A. Quarterly Awards**

- Administrative Services Division:** Rick Findley, Project Manager II
- Culture Division:** Andrew Gustafson, Curator of Interpretation
- Recreation Division:** Jeremie Ballinger, Executive Director, Kansas City Corporate Challenge
- Safety & Outdoor Education Division:** Amy Isenburg, Ernie Miller Nature Center Administrative Asst.
- Seasonal Employee:** Carol Beckemeyer, Seasonal Accounting Clerk

6. **Team:** Meadowbrook Park Project Team

- Michael Dizney, NE Region Park Manager; Joe Hays, AP Sr. Park Worker; Dennis Henricks, Construction Supervisor; Kristina Keehn, MBP Park Worker I; Aaron Marvine, AP Park Worker I; Kris Nelson, MBP Sr. Park Worker; Danny Ohmes, AP Park Worker II; Brad Rogers, MBP Park Worker II; Craig Shafar, NE Region Assistant Park Manager; Jim Wilson, Project Manager III

**B. County Service Pins**

1. **10 Years** - Robin Marchin, Horizon OST Director

**PUBLIC COMMENTS**

John Truitt (address on record in administration files) invited the Board members to a “Come Sail with Me” event on Saturday.

**CONSENT AGENDA**

**Regular & Special Board Meetings**

BRD-1 Consider approval of minutes of the Regular Board Meeting held June 19, 2019.

BRD-2 Consider approval of minutes of Committee of the Whole Meeting held June 19, 2019.

BRD-3 Consider approval of minutes of the Committee of the Whole Meeting held June 20, 2019.

**Administrative Services Committee**

ASV-1 Consider approval of department petty cash and start-up cash minimum and maximum funding levels.

ASV-2 Consider approval of minutes of the Administrative Services Committee Meeting held July 15, 2019.

**Culture Committee** – Meeting Cancelled

**Parks & Golf Courses Committee**

PGC-1 Consider approval of the T-Mobile First Amendment to Lease Agreement.

PGC-2 Consider approval of minutes of the Parks & Golf Courses Committee Meeting held July 15, 2019.

**Recreation Committee**

REC-1 Consider approval of the 2019-2020 De Soto USD #232 School Age Childcare Lease Agreement.

REC-2 Consider approval of the 2019-2020 Gardner-Edgerton USD #231 School Age Childcare Lease Agreement.

REC-3 Consider approval of the Olathe Public Schools USD #233 Agreement Number 19023, for before and after school/summer program services at 36 K-5 school sites.

REC-4 Consider approval of the 2019-2020 Shawnee Mission USD #512 School Based Childcare Programs Administration Day Care Providers Lease Agreements (14 agreements).

REC-5 Consider approval of minutes of the Recreation Committee Meeting held July 15, 2019.

**Safety & Outdoor Education Committee** – Meeting Cancelled

**MOTION: Mr. Schlagel moved to approve the Consent Agenda. Mr. Meyers seconded. UNANIMOUSLY CARRIED.**

**DISCUSSION & ACTION AGENDA**

**A. CIP Project Update –**

Jeff Stewart, Deputy Director, provided an update on Capital Project Status as of 7/17/19 in response to a request by Commission Snider for an update on capital projects that have been approved but not yet committed for construction.

**B. Camp Branch Streamway Trail Project, Phase 1**

Mr. Stewart provided a presentation on the proposed Camp Branch Streamway Park trail.

**MOTION: Mr. Snider moved to table consideration of the proposed Camp Branch Streamway Park trail until next month. Ms. Rubesch seconded. MOTION CARRIED (Yes-5/Carlson, Meyers, Rubesch, Schlagel, Snider; No-1/Baru).J CPRD Mission & Vision Statements**

Jill Geller, Executive Director, presented staff's recommendations and Board members' recommendations on new mission and vision statements.

Mr. Baru stated he would set up a subcommittee of the Board to consider the mission and vision statements. Interested Board members are to contact him.

**D. Park Closings for JCPRD 2020 Special Events**

Ms. Geller provided a request for park closings for 2020 special events.

**MOTION: Mr. Snider moved to approve park closings for 2020 as presented. Mr. Meyers seconded. UNANIMOUSLY CARRIED.**

**REPORTS**

**A. Staff Reports**

Written reports provided.

**B. Executive Director of Parks & Recreation**

Ms. Geller informed staff are very busy and noted several accomplishments and events since the last meeting: Meadowbrook Park opening, onsite visit by the CAPRA National Visit Team, Shawnee Mission Park inclusive playground ribbon cutting, Kill Creek Tower vertical construction initiated, completion of 2018 Annual Report, and a new My JCPRD activities catalog featuring photos of the Board on the inside cover. Ms. Geller requested an executive session at the end of business for 15 minutes to discuss a matter of identifiable personnel.

**C. Legal Counsel – Fred Logan**

No report.

**D. Board of County Commissioners – Steve Klika**

Not present.

**E. Board Chair – Steve Baru**

Mr. Baru noted the many accomplishments and events to date in 2019.

**F. Board Members**

Mr. Snider noted advance voting will open on July 29 for local elections on August 6. JCPRD has two voting sites – Johnson County Arts & Heritage Center and New Century Fieldhouse

**OTHER BUSINESS**

No other business was discussed.

**NOTIFICATION OF UPCOMING OPEN MEETINGS**

*NOTE: All meetings will be held in the JCPRD Administration Building, 7900 Renner Road, Shawnee Mission, KS 66219.*

- Public Hearing on 2020 Budget – August 5, 2019, 5:00 p.m.
- Special Board Meeting – August 5, 2019, 5:15 p.m. (2020 Budget)
- Administrative Services/Culture/Recreation Committees – August 5, 2019, 5:30 p.m.
- Parks & Golf Courses/Safety & Outdoor Education Committees – August 5, 2019, 5:30 p.m.

- Committee of the Whole – August 5, 2019, 6:00 p.m. (*Capital Improvement Projects*)
- Regular Board Meeting – August 21, 2019, 7:00 p.m.

**EXECUTIVE SESSION** (*if needed*)

**MOTION:** Mr. Schlagel moved, pursuant to K.S.A. 75-4319(b)(1) and (b)(2), that the Board of Park and Recreation Commissioners recess into executive session for a period of 15 minutes to discuss (1) personnel matters of non-elected personnel and (2) for consultation with Johnson County Park and Recreation District counsel that is deemed privileged in the attorney-client relationship. The subject of the discussion during the executive session will be the service of Johnson County Park and Recreation District supervisory personnel. Those attending the executive session shall include members of the Board of Park and Recreation Commissioners, Executive Director Jill Geller, and counsel Fred Logan and Andrew Logan. The Board will reconvene in this meeting room at 8:22 p.m. Mr. Snider seconded. **UNANIMOUSLY CARRIED.**

The meeting recessed into executive session at 8:07 p.m.

The meeting reconvened into public session at 8:22 p.m.

**MOTION:** Mr. Schlagel moved to extend the executive session for an additional period of 15 minutes to continue discussion of (1) personnel matters of non-elected personnel and (2) for consultation with Johnson County Park and Recreation District counsel that is deemed privileged in the attorney-client relationship. The Board will reconvene in this meeting room at 8:37 p.m. Mr. Snider seconded. **UNANIMOUSLY CARRIED.**

The meeting recessed into executive session at 8:22 p.m.

The meeting reconvened into public session at 8:37 p.m.

**MOTION:** Mr. Schlagel moved to accept the resignation of Executive Director Jill Geller effective at the end of the business day on September 20, 2019. Mr. Snider seconded. **UNANIMOUSLY CARRIED.**

**ADJOURNMENT**

**MOTION:** Mr. Snider moved to adjourn the meeting at 8:39 p.m. Mr. Meyers seconded. **UNANIMOUSLY CARRIED.**

**BOARD OF PARK AND RECREATION COMMISSIONERS  
JOHNSON COUNTY, KANSAS**

[Signature on file]

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STEVEN BARU, *Board Chair*

*ATTEST:*

[Signature on file]

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GEORGE J. SCHLAGEL, *Board Secretary*

*Prepared by: Jo Ann Courtney, Administration & HR Manager  
Approved August 21, 2019*