



BOARD OF PARK AND RECREATION COMMISSIONERS

Steven Baru, Chair
Leslee Rivarola, Vice Chair
George J. Schlagel, Secretary
Paul Snider, Treasurer
Jeff Meyers, Assistant Secretary
Heather Rubesch, Assistant Treasurer
Robert J. Carlson, Board Member
Steven C. Klika, Board Member

RECREATION (REC) COMMITTEE

Jeff Meyers, Chair
Heather Rubesch
George Schlagel
Steve Baru, Board Chair Ex Officio Member

MEETING MINUTES

JCPRD Administration Building Boardroom
7900 Renner Road, Shawnee Mission, KS 66219

July 15, 2019
5:34 pm

CALL TO ORDER/ROLL CALL

The meeting was called to order by Committee Chair Jeff Meyers, and roll call was taken as follows:

Committee Members Present: Jeff Meyers, George Schlagel

Committee Members Absent: Heather Rubesch

Guests Present: None

Staff Members Present:

Jeff Stewart, Deputy Director
Rhonda Pollard, Superintendent of Recreation
Jane Lickteig, REC Sr. Administrative Assistant
Noelle Testa, Chief Financial Officer
Jay Hinrichs, Development Director

Ted Tartenaar, Information Tech. Services Manager
Richard Smalley, Marketing & Communications Mgr.
Susan Mong, Superintendent of Culture
Katie Baergen, CUL Sr. Administrative Assistant
Mary Eads, Administration Assistant

DISCUSSION & ACTION

A. De Soto USD #232 School Age Childcare Lease Agreement – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the De Soto USD #232 School Age Childcare lease agreement for consideration. JCPRD operates successful Kindergarten and Out of School Time programs in the De Soto School District, providing a useful and much needed service to the De Soto community. This is the sixteenth year for this agreement. There will be an increase in the Kindergarten program lunch fee from \$2.60 to \$2.70. This agreement is a renewal of previous year's agreements. Changes are to the dates, Lessee name, and signature page.

REC-1 It was the consensus of the committee to recommend Board consent approval of the De Soto USD #232 School Age Childcare agreement to operate Kindergarten and Out of School Time programs in the De Soto School District during the 2019-2020 school year.

B. Gardner-Edgerton USD #231 School Age Childcare Lease Agreement – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Gardner-Edgerton USD #231 School Age Childcare lease agreement for consideration. JCPRD operates a successful Out of School Time program in this school district, providing a useful and much needed service to the Gardner-Edgerton Community. This is the fourteenth year for this agreement.

The agreement is a renewal of previous year's agreement. Changes are to the dates, Exhibit A heading of "After School Premises" to "Summer Premises", and signature page.

REC-2 It was the consensus of the Recreation Committee to recommend Board consent approval of the Gardner-Edgerton USD #231 School Age Childcare agreement to operate Out of School Time care in the Shawnee Mission School District during the 2019-2020 school year.

C. Olathe Public Schools USD #233 Agreement Number 19023 (Before and After School Services) – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Olathe Public Schools USD #233 agreement Number 19023 for consideration. Through a Request for Proposal process, in May of 2019 JCPRD won the bid to furnish before and after school/summer program services (or "Out of School Time", or "OST") for all 36 K-5 schools within the Olathe School District, as well as services for school district staff's children during professional development and conference days when school is not in session. This original agreement is executed in accordance with the Olathe Public Schools Request for Proposals (RFP) Number 19-023. The five Title One schools pay no rent until year two. Mr. Meyers asked why JCPRD will not be charged a rental fee in these five schools until year two of the agreement. Ms. Pollard stated that the Olathe School District waived the rental fee the first year and JCPRD will honor the lower OST rates for families in these schools during this same timeframe. When the school district implements the rental rates in year two, JCPRD will also raise OST rates in these schools to be the same as all other Olathe schools. Mr. Schlagel asked how many staff were hired to fill the new positions. Ms. Pollard shared that thirty-six "OST" Directors and four Specialists were hired. Mr. Schlael asked if JCPRD went through the County to request the new Olathe positions. Ms. Pollard stated that all positions have been approved by the County. Olathe staff will move in to an existing county facility at 151st & 169 highway. Ms. Pollard was very complimentary of JCPRD staff that have worked together to get the Olathe School District childcare program set for the upcoming school year.

REC-3 It was the consensus of the Recreation Committee to recommend Board consent approval of the Olathe Public Schools USD #233 Agreement Number 19023 to operate Out of School Time childcare to the Olathe School District during the 2019-2020 school year and 2020 summer.

D. Shawnee Mission USD #512 School Based Childcare Programs Administration Day Care Providers Lease Agreements – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Shawnee Mission USD #512 School Based Childcare Programs Administration Day Care Providers lease agreements for consideration. JCPRD has provided Out of School Time care in the Shawnee Mission School District for 23+ years. There are fourteen agreements that outline the parameters to provide this service. The fourteen agreements are identical except for the facility name in each agreement. These agreements are a renewal of previous year's agreements. Changes were to the dates.

REC-4 It was the consensus of the Recreation Committee to recommend Board consent approval of the Shawnee Mission USD #512 School Based Childcare Programs Administration Day Care Providers lease agreements to operate Out of School Time care in the Shawnee Mission School District during the 2019-2020 school year.

E. Shawnee Mission USD #512 School Based Childcare Programs Administration Day Care Providers Title Schools Lease Agreements – Rhonda Pollard, Superintendent of Recreation

Ms. Pollard presented the Shawnee Mission USD #512 School Based Childcare Programs Administration Day Care Providers Title Schools lease agreements for consideration. JCPRD has provided Out of School Time care in the Shawnee Mission School District for 23+ years. There are two agreements that outline the parameters to provide this service. The agreements are identical with the exception of the facility name. The rental fee of \$7.00 per hour per area will be waived for the two locations based on the determination that these

locations are schools in which 50 percent and above of the student population qualifies for free and reduced lunch. These agreements are renewals of previous year's agreements. Changes were to the dates.

REC-5 It was the consensus of the Recreation Committee to recommend Board consent approval of the Shawnee Mission USD #512 School Based Child Care Programs Administration Day Care Providers Title Schools lease agreements to operate school based childcare programs to the Shawnee Mission School District during the 2019-2020 school year.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

Mr. Meyers adjourned the meeting at 5:44 p.m.

**BOARD OF PARK AND RECREATION COMMISSIONERS
RECREATION COMMITTEE**

[Signature on file]

JEFF MEYERS, *Committee Chair*

*PREPARED BY Jane Lickteig, REC Sr. Administrative Assistant
Approved July 24, 2019*