



BOARD OF PARK AND RECREATION COMMISSIONERS

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PARKS & GOLF COURSES (PGC) COMMITTEE

Leslee Rivarola, Committee Chair
Bob Carlson
Paul Snider
Steve Baru, Board Chair Ex Officio Member

MEETING MINUTES

JCPRD Administration Sunflower Room
7900 Renner Road, Shawnee Mission, KS 66219

June 11, 2019
5:30 pm

CALL TO ORDER/ROLL CALL

The meeting was called to order by Committee Chair Leslie Rivarola, and roll call was taken as follows:

Committee Members Present: Bob Carlson, Leslie Rivarola, Paul Snider

Committee Members Absent:

Guests Present: None

Staff Members Present:

Bill Maasen, Superintendent of Parks & Golf Courses
Cindy Lawrence, PGC Sr. Administrative Assistant
Cliff Middleton, Planning & Development Manager
Devin Wetzel, Assistant Superintendent of Parks & Golf Courses

Terry Anderson, Superintendent of Safety & Outdoor Education / Park Police Chief
Michael Middlebush, Park Police Captain

DISCUSSION & ACTION

A. Kill Creek Streamway Trail Bridge Bid Results – Bill Maasen, Superintendent of Parks & Golf Courses

Mr. Maasen explained that bids were opened in IonWave for delivery of a pedestrian bridge. Staff recommends accepting the bid submitted by Contech Engineering Solutions for \$45,600. Mr. Snider asked if this bridge is a standard bridge JCPRD uses throughout JCPRD parks. Mr. Maasen answered yes. Mr. Carlson asked if the bid was for the bridge only and foundation work. Mr. Maasen stated that JCPRD will use term and supply contractor for the foundation or abutments, placement and that the bid is for the bridge and delivery.

PGC-1 It was the consensus of the committee to recommend Board consent approval to award the bid for Kill Creek Streamway Trail bridge to the low bidder, Contech Engineering Solutions, who met bid specifications and was under the superintendent's estimate, for \$45,600.

B. Disposal of Vehicles and Equipment – Bill Maasen, Superintendent of Parks and Golf Courses

Mr. Maasen provided information about Purplewave and how JCPRD is currently using Purplewave to dispose of vehicles and equipment. Mr. Maasen went on to explain most of the items proposed for disposal are personal property and not used for park and recreation purposes any longer. Policy requires the Board to grant approval for disposal. Mr. Snider asked if JCPRD could come up with a policy that states if an item is under a certain monetary value it can be sold without Committee or Board approval. Mr. Maasen stated he

would prefer to leave the current policy in place because of the documentation showing what items are being sold and approval being granted. Ms. Rivarola stated it is best to stay with a general practice. Ms. Rivarola asked if there was a control in place for people who bid on public safety items. Chief Anderson answered for certain items there are laws citizens would have to abide by during reuse.

PGC-2 It was the consensus of the committee to recommend Board consent approval to dispose of JCPRD assets through Purplewave.

OTHER BUSINESS

Mr. Snider asked when the tower in Shawnee Mission Park will be removed. Mr. Middleton stated he was unsure of a date but would look into it. Mr. Snider recommended the tower be removed and a sign put in its place instead of the fencing currently around the area. Ms. Rivarola agreed and asked that Mr. Middleton find out what could be done and how soon. Mr. Middleton stated he would talk with Ms. Geller and Mr. Stewart and ensure the Board is advised.

Mr. Snider asked if a date has been set for the opening of the inclusive playground in Shawnee Mission Park. Mr. Maasen answered a ribbon cutting is set for July 6. Mr. Middleton stated there has been a delay due to contractor equipment breakdown, but the date is set and all parts of the project should be completed by that date.

ADJOURNMENT

Ms. Rivarola adjourned the meeting at 5:42 pm.

**BOARD OF PARK AND RECREATION COMMISSIONERS
PARKS & GOLF COURSES COMMITTEE**

[Signature on file]

LESLEE RIVAROLA, *Committee Chair*

*PREPARED BY Cindy Lawrence, PGC Sr. Administrative Assistant
Approved June 19, 2019*