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PARKS & GOLF COURSES (PGC) COMMITTEE

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MEETING MINUTES

JCPRD Administration Sunflower Room
7900 Renner Road, Shawnee Mission, KS 66219

May 6, 2019
5:30 pm

CALL TO ORDER/ROLL CALL

The meeting was called to order by Acting Chair Paul Snider, and roll call was taken as follows:

Committee Members Present: Bob Carlson, Paul Snider

Committee Members Absent: Leslee Rivarola

Guests Present:

Staff Members Present:

Bill Maasen, Superintendent of Parks & Golf Courses
Devin Wetzel, Assistant Superintendent of Parks & Golf Courses

Cindy Lawrence, PGC Sr. Administrative Assistant
Cliff Middleton, Planning & Development Manager
Bill Leek, Project Manager III

Jay Hinrichs, Development Director
Megan Merryman, Project Manager II
Mark Allen, Project Manager II
Terry Anderson, Superintendent of Safety & Outdoor Education / Park Police Chief
Kaylan Collins, SOE Sr. Administrative Assistant

DISCUSSION & ACTION

A. Bike Share Service Agreement with BikeWalkKC – Cliff Middleton, Planning & Development Manager

Mr. Middleton explained items A and B on the agenda are related and that this project has been discussed for some time. Mr. Middleton confirmed JCPRD has federal funds available for some of this project and JCPRD is proposing to partner with BikeWalkKC to help offset the cost. Mr. Middleton added by partnering with BikeWalkKC, JCPRD will be able to offer efficiencies and opportunities through sponsorships to recover our cost and that bike rentals will also generate funds to help offset the cost. Mr. Middleton stated the cost is approximately \$1200 per bike annually for BikeWalkKC which covers rebalancing bikes, maintenance, overhead and operations. Mr. Middleton stated that with this agreement JCPRD will retain ownership of the bikes which will help us control placement of the bikes. Mr. Snider asked if the \$1200 would be reduced if we ordered more bikes. Mr. Middleton answered it is not enough difference to reduce the cost at this time but at some point, there could be some scale cost reduction. Mr. Allen added that at this time he only knew of several hundred bikes in production. Mr. Middleton added that travel time will be factored in the cost due to adding two new locations, MidAmerica and MidAmerica West which extends our range to the Gary Haller trail. Mr. Middleton stated JCPRD is asking to purchase 102 bikes and 140 bike racks which is higher than originally requested but still comes in way below our budget. He added that the bike and the bike racks will be purchased at 80% through KDOT and that our actual cost is very reasonable. Mr. Snider asked what the

cost per bike was in the initial bid. Mr. Allen answered approximately \$2800. Mr. Snider asked if the bike racks have electronics on them. Mr. Middleton answered no but they will be signed as Bike Share with a geo fence will be installed at each location which allows the patron to unlock or lock the bike at return with their smart phone. Mr. Snider asked what the battery was for that was mentioned in the packet. Mr. Middleton answered the battery is for the geo fence, not the bike itself. Mr. Snider asked when we will take possession of the bikes. Mr. Allen stated we would be the first city in the United States to deploy these bikes so we are unsure but are looking at six – 18 weeks.

Mr. Snider questioned the life expectancy which states 12-24 months per bike. Mr. Allen stated that we are paying BikeWalkKC to maintain the bikes which will include gear sets, wheels and maintenance on a regularly scheduled basis which they feel will lengthen the life of the bike considerably. Mr. Snider asked if JCPRD has the ability to request colors and logos. Mr. Allen answered yes. Mr. Snider asked if a patron uses a bike at one location and drops off at another, how long will it take to get that bike to its original location. Mr. Allen answered that JCPRD requested BikeWalkKC to relocate bikes within 48-hours once a patron has returned it to a designated location. Mr. Middleton stated that we have also asked BikeWalkKC to rebalance the bikes once a week to help with continued maintenance and upkeep. Mr. Snider asked Mr. Hinrichs what his thoughts were on sponsorships. Mr. Hinrichs stated we have three sponsorship opportunities we are working on Founding Sponsor \$150,000, Bike Sponsor \$100,000 roughly \$1000 per bike and an Ala Carte option. He added that we do not have anyone committed at this time, but we have pitches being made.

PGC-1 It was the consensus of the committee to recommend Board consent approval to enter into the Service Agreement with BikeWalkKC for provision of bike share program maintenance and operations support.

B. Bike Share Bid Results – Cliff Middleton, Planning & Development Manager

The discussion from item A continued into this agenda item. Mr. Middleton discussed the results of the original bid explaining the B-Cycle product and that the bids came in high which allowed us to rethink our original option and rebid the bikes. Mr. Snider asked when that original bid took place. Mr. Allen answered it would have been presented to the Board in December 2018. Mr. Middleton stated since that time BikeWalkKC has went with another bidder, Drop Mobility (Dropbike Inc.), that is offering a basic 3-speed bike with no technology however most people use their smartphone for GPS. Mr. Middleton asked that the Committee also consider the purchase of a few spare bikes to keep on reserve in case a bike is out for repair. It was the consensus of the committee to recommend Board consent approval to award line item 1 to Drop Mobility for purchase of 102 bike share bicycles for a total of \$81,600.00 and to award line items 8 & 9 for purchase of 140 bike racks from Dero Bike Racks for a total of \$17,255.00.

PGC-2 It was the consensus of the committee to recommend Board consent approval to award line item 1 to Drop Mobility for purchase of 102 bike share bicycles for a total of \$81,600.00, and to award line items 8 & 9 for purchase of 140 bike racks from Dero Bike Racks for a total of \$17,255.00 .

C. Kill Creek Streamway Fence Agreement – Bill Maasen, Parks & Golf Courses Superintendent

Mr. Maasen explained that the Kill Creek Streamway expansion is planned to be constructed this summer. During a routine construction review in the field, a fence line discrepancy was noticed on property where an easement had previously been acquired for this trail expansion. Mr. Maasen stated it was determined there needed to be an additional agreement with a property owner north of the trail easement to resolve this fence location discrepancy. Mr. Maasen added Legal counsel agreed to draft a fence agreement and require the land owner to quit claim the approximate .66 acre parcel to JCPRD. Per the Agreement, compensation would be given to the owner for use of property. Mr. Snider asked if we have trail south of 143rd Street. Mr. Maasen answered no, the trail will end at 143rd Street. Mr. Snider asked if there will still be parking at 143rd Street. Mr. Maasen confirmed there will be an access location constructed as a part of this project.

PGC-3 It was the consensus of the committee to recommend Board consent approval of the Fence and Construction Agreement between JCPRD and Rodney and Darlene Kincaid.

D. Shawnee Mission Park Traffic Signal Agreement – Cliff Middleton, Planning & Development Manager

Mr. Middleton stated that JCPRD has been asked to participate in an agreement between city of Lenexa and city of Shawnee for installing traffic signals to the intersection at 79th Street & Renner Boulevard. Mr. Carlson asked when we will know the final cost. Mr. Middleton stated that an estimate has been given but our share is based on actual costs, so we will not know the final amount until the end. We feel good about the cost estimate provided by Lenexa and the engineer.

PGC-4 It was the consensus of the committee to recommend Board consent approval to approve the Agreement between the city of Lenexa, city of Shawnee, and JCPRD for traffic signal and intersection improvements at 79th Street and Renner Boulevard.

E. Purchase of Playground Equipment for Thomas S. Stoll Park and Antioch Park – Cliff Middleton, Planning & Development Manager

Mr. Middleton explained that we had received some requests from neighbors at Stoll Park to add a preschool age playground. Mr. Middleton stated that this project is funded through the capital replacement program and will utilize the Greenbush Marketplace purchasing cooperative contract. Equipment will be purchased through Athco, who represents Landscape Structures the playground manufacturer. JCPRD has used Athco in the past. Mr. Carlson asked what the Greenbush Marketplace cooperative was. Mr. Middleton explained that it is cooperative of school districts in southeast Kansas that allows us to buy material that are pre-bid prices at significant discounts. Mr. Maasen added that this vendor has been a good responsive contractor.

PGC-5 It was the consensus of the committee to recommend Board consent approval to purchase Landscape Structure Inc. playground equipment for two locations, Antioch Park (swings) and Thomas S. Stoll Memorial Park (tot playground) from Athco LLC utilizing the Greenbush purchasing cooperative contract for a total purchase amount of \$107,275.00.

F. Wetland Mitigation for Kill Creek Streamway Park Expansion – Bill Maasen, Parks & Golf Courses Superintendent

Mr. Maasen stated that the engineering analysis of the Kill Creek Streamway trail expansion determined .18 acres of regulated wetlands would be damaged in the construction. He continued by explaining the wetland mitigation process. Mr. Maasen added per acre rate is \$60,000 for a wetland credit which means we would be paying \$10,800 for this wetland mitigation. Mr. Snider asked if the range the value of whatever the market will bear at the time. Mr. Maasen responded the wetland bank establishes a price and it may fluctuate over the life of the bank. Mr. Maasen went on to explain that JCPRD did a study several years ago to determine if JCPRD wanted to get into this business. Mr. Snider asked at the time of that study was there only one wetland bank or more. Mr. Maasen answered he was unsure. Mr. Snider asked if the analysis would change knowing that there is only one wetland on the study. Mr. Maasen answered it could. Mr. Carlson asked how often this mitigation process has happened to JCPRD. Mr. Maasen responded this is the first time in JCPRD's history that it had to mitigate any wetland damage related to a park construction project.

PGC-6 It was the consensus of the committee to recommend Board consent approval of the Wetland Mitigation Credit Agreement related to the wetland damages during the construction of Kill Creek Streamway Park.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

Mr. Snider adjourned the meeting at 6:06 pm.

**BOARD OF PARK AND RECREATION COMMISSIONERS
PARKS & GOLF COURSES COMMITTEE**

[Signature on file]

LESLEE RIVAROLA, *Committee Chair*

*PREPARED BY Cindy Lawrence
Approved May 15, 2019*