



BOARD OF PARK AND RECREATION COMMISSIONERS

Steven Baru, Chair
Leslee Rivarola, Vice Chair
George Schlagel, Secretary
Paul Snider, Treasurer
Jeff Meyers, Asst Secretary
Heather Rubesch, Asst Treasurer
Bob Carlson, Board Member
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ADMINISTRATIVE SERVICES (ASV) COMMITTEE

Jeff Meyers, Chair
Heather Rubesch
George Schlagel
Steve Baru, Board Chair Ex Officio Member

MEETING MINUTES

JCPRD Administration Building Boardroom
7900 Renner Road, Shawnee Mission, KS 66219

May 6, 2019
5:31 pm

CALL TO ORDER/ROLL CALL

The meeting was called to order by Committee Chair Jeff Meyers, and roll call was taken as follows:

Committee Members Present: Jeff Meyers, Heather Rubesch, George Schlagel

Committee Members Absent: None

Guests Present: None

Staff Members Present:

Jill Geller, Executive Director
Jeff Stewart, Deputy Director
Jennifer Assmann, ASV Sr. Administrative Assistant
Jo Ann Courtney, Administration & HR Manager
Noelle Testa, Chief Financial Officer
David Grant, Human Resources Director
Ted Tartenaar, Information Tech. Services Manager

Richard Smalley, Marketing & Communications Mgr.
Susan Mong, Superintendent of Culture
Katie Baergen, CUL Sr. Administrative Assistant
Rhonda Pollard, Superintendent of Recreation
Jane Lickteig, REC Sr. Administrative Assistant
Rick Findley, Project Manager

DISCUSSION & ACTION

- A. Resolution No. 2019-05 – Noelle Testa, Chief Financial Officer**
- B. Resolution No. 2019-06 – Noelle Testa, Chief Financial Officer**
- C. Resolution No. 2019-07 – Noelle Testa, Chief Financial Officer**

Ms. Testa presented three resolutions relating to Certificates of Participation (COP) offerings for Cedar Niles Park, Mid-America Sports Complex, Mid-America West Sports Complex, and New Century Fieldhouse. She noted the resolutions provided are in draft form. The final resolutions will be presented at the Regular Board Meeting on May 15. No further discussion ensued as the COP offerings were previously discussed at the Administrative Services Committee meetings on March 11 and April 8.

It was the consensus of the committee to place consideration of Resolution Nos. 2019-05, 2019-06, and 2019-07 on the Discussion & Action Agenda for the upcoming Regular Board Meeting on May 15, 2019, with recommendation for approval.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

Mr. Meyers adjourned the meeting at 05:33 pm.

**BOARD OF PARK AND RECREATION COMMISSIONERS
ADMINISTRATIVE SERVICES COMMITTEE**

[Signature on file]

JEFF MEYERS, *Committee Chair*

*PREPARED BY Jennifer Assmann, ASV Sr. Administrative Assistant
Approved May 15, 2019*