



## BOARD OF PARK AND RECREATION COMMISSIONERS

Steven Baru, Chair  
Leslee Rivarola, Vice Chair  
George Schlagel, Secretary  
Paul Snider, Treasurer  
Jeff Meyers, Asst Secretary  
Bob Carlson, Board Member  
Heather Rubesch, Board Member  
Steven C. Klika, Board Member

## COMMITTEE OF THE WHOLE MEETING

JCPRD Administration Building  
7900 Renner Road, Shawnee Mission, KS 66219

March 11, 2019  
6:00 p.m.

## MEETING MINUTES

### CALL TO ORDER / ROLL CALL

The meeting was called to order by Board Chair Steve Baru, and roll call was taken as follows:

**Board Members Present:** Steve Baru, Bob Carlson, Jeff Meyers, Heather Rubesch, George Schlagel, Paul Snider

**Board Members Absent:** Steve Klika, Leslee Rivarola

**Legal Counsel:** Fred Logan and Andy Logan were in attendance.

**Guests:** Alison Wilson, account representative from Lockton, JCPRD's benefits broker; Conor Schultze, Spira Care representative; Steve Rhodes, Vireo landscape architect; and Larry Reynolds, Vireo landscape designer.

**Staff in Attendance:**

Jill Geller, Executive Director  
Jeff Stewart, Deputy Director  
Terry Anderson, Superintendent of Safety & Outdoor Education/Park Police Chief  
Bill Maasen, Superintendent of Parks & Golf Courses  
Rhonda Pollard, Superintendent of Recreation  
Jo Ann Courtney, Administration & HR Manager  
David Grant, Human Resources Director

Jay Hinrichs, Development Director  
Cliff Middleton, Planning & Development Manager  
Richard Smalley, Marketing & Communication Mgr  
Ted Tartenaar, ITS Manager  
Noelle Testa, Chief Financial Officer  
Jennifer Assmann, Sr. Administrative Assistant  
Mary Eads, Administration Assistant

### DISCUSSION AGENDA

**A. 2020 Employee Benefits Preliminary Report – Jeff Stewart, Deputy Director**

Mr. Stewart presented a preliminary report on JCPRD's employee health benefits performance and market plans. He introduced Alison Wilson, JCPRD's account representative from Lockton, JCPRD's benefits broker. He also introduced Conor Schultze, representing Spira Care. Ms. Wilson presented a PowerPoint presentation providing an open enrollment recap, 2019 renewal review, plan performance, market influences, and emerging trends in health benefits. She noted JCPRD's plan changes from 2018 to 2019 and detailed the plan experience, highlighted by a significant staff movement to more consumer-driven benefits options. Discussion was held regarding the growing pains and enrollees' complaints regarding the Spira program with many more groups participating in 2019 over 2018, resulting in delays in access for employees. Mr. Schultze presented a PowerPoint presentation regarding Spira Care. He informed Spira was aware of the concerns with provision of care at the centers and was working to remedy them with additional staffing, locations, and services.

**B. Operation & Maintenance Plan – Bill Maasen, Superintendent of Parks & Golf Courses**

Mr. Maasen informed, for best practice and in accordance with the CAPRA standards for re-accreditation, JCPRD needed to create a new Operation and Maintenance Plan, replacing the 1983 plan version. He noted JCPRD had contracted with Vireo, a landscape architecture, planning, and design firm, to help with the plan.

He noted the plan was based on the new maintenance and operation management requirements of the CAPRA Accreditation Standards. The plan is meant to be a tool to manage various types of public use areas from lightly used, less-developed areas to areas that are highly developed and heavily utilized. He noted the plan was a living document and would change in time as needed. Steve Rhodes and Larry Reynolds from Vireo shared a PowerPoint presentation highlighting the Operations and Maintenance Plan. The plan was created around maintenance-level modes and included maintenance maps of each park region.

**It was the consensus of the committee, through Mr. Meyers moving and Mr. Carlson seconding, to recommend Board consent approval to accept the Operations & Maintenance Plan as developed and presented by Vireo.**

**OTHER BUSINESS**

No other business was presented.

**ADJOURNMENT**

Mr. Baru adjourned the meeting at 6:53 p.m.

**BOARD OF PARK AND RECREATION COMMISSIONERS  
JOHNSON COUNTY, KANSAS**

[Signature on file]

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STEVEN BARU, *Board Chair*

*ATTEST:*

[Signature on file]

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GEORGE J. SCHLAGEL, *Board Secretary*

*Prepared by: Jo Ann Courtney, Administration & HR Manager*

*Approved: March 30, 2019*