



JOHNSON COUNTY  
PARK & RECREATION  
DISTRICT

# CAMPGROUND RESERVATION

PARKS & GOLF COURSES DIVISION

JCPRD Administration Building

Shawnee Mission Park

7904 Renner Road

Shawnee Mission, KS 66219-9723

Phone **913.894.3346**

Fax 913.492.7275

Date: **00/00/10**

Invoice No.: **SMP Campground Reservation**  
**\_\_\_\_\_**,2010

To: \_\_\_\_\_

Attn: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

P: \_\_\_\_\_

DATE	SITE	DESCRIPTION	FEE	AMOUNT
00/00/10 to 00/00/10	Site 1 (S) Site 2 (N)	SMP CAMPGROUND RESERVATION Reservation for the following: <b>12 PM</b> __/__/10 to <b>12 PM</b> __/__/10	<b>\$10.00 (R)</b> <b>\$25 (Non)</b>	
<b>TOTAL DUE</b>				\$_____
<b>TOTAL PAID</b>				\$_____

Please read your Campground Reservation carefully. If you have any questions regarding this information, please contact us immediately at **(913) 894-3346** between 8:30 AM - 5:00 PM, Monday through Friday. You must have this Campground Reservation with you for the duration of your time at the Campground as it confirms your use of the described area(s) for the time(s) noted. As the individual named on the permit, you are responsible for your group's compliance with all District rules and regulations, as well as Kansas State laws. Vehicles are prohibited on grass, sidewalks and asphalt walkways. Trash must be placed in the barrels provided and the barrels must not be moved. Please assist the next group to use the Campground by leaving the area in a clean and safe condition. Park District maintenance staff are not always available to clean the campgrounds following each use. Please make sure you are out of the Campground area at the time specified above to avoid additional charges.

**EMERGENCY NUMBER:** In the case of an emergency, call **911**. If you have need of the Park Police during your stay, please call **(913) 782-0720** and ask to speak to a Shawnee Mission Park Police Officer.

**REFUND POLICY FOR CAMPGROUND:** The Campground Reservation Fee is nonrefundable; however, if there is any change in availability or amenities (i.e. power outage, construction, etc.), you will be notified and issued a full refund.

**ADJUSTMENTS:** If a Campground reservation must be adjusted to accommodate another date, timeframe, or campground location, a request may be submitted by the individual named on the Campground Reservation, accompanied by the original Campground Reservation form, at least two (2) days in advance of the original reservation date. **A \$10.00 processing fee will be assessed for any approved changes.**

**ALCOHOLIC BEVERAGES:** Alcoholic beverages are not allowed in District parks.

**AMPLIFIED SOUND:** Amplified sound equipment (such as for radios, disc jockeys, etc.) is allowed without a permit. No AMPLIFIED LIVE music is allowed in District parks except in areas approved for such and by special event contract only. (For more information as to the locations which allow Amplified Live Music, call 913.438.7275). Please note that if you use amplified sound equipment and there are complaints by other park patrons, you may be asked to lower the volume or discontinue use of the amplification completely.

**SPECIAL PERMITS:** Special permits are required for some types of activities such as:

- Egg toss games, water balloons, piñatas, or use of hay. (Confetti is not allowed in District parks).
- Catering.
- Inflatable recreation devices (i.e. moonwalks, inflatable obstacle courses, etc.).
- Games that require special setup/take down, or use of a stage.
- Animal events (pony rides, dog exhibitions, etc.).
- Charitable or fundraising activities.
- Metal detecting.
- Remote-controlled boats, vehicles or planes.

**KEY DEPOSIT:** If your Campground Reservation is for overnight, you must make prior arrangements to pick up a key to the front gate. You may do this by calling the Park Police Headquarters in Shawnee Mission Park at (913) 894-3386 between 9:00 AM and 4:30 PM, Monday through Friday for a pick up time. A "refundable" \$20.00 key deposit is required when the key is picked up, which will be refunded upon return of the key, which should be within three (3) working days of the conclusion of your reservation.

Thank you for your interest in the Johnson County Park & Recreation District Campgrounds.