

INVITATION FOR BID

 <p>JOHNSON COUNTY PARK AND RECREATION DISTRICT Recreation Division Mid America West Sports Complex 20200 Johnson Drive Shawnee Mission, KS 66218</p>	<p>BID NO: 2011-02-23-Rec-01 DATE: February 3., 2011 DISTRICT REPRESENTATIVE: Jim Armstrong, Sports & Facilities Manager PHONE NO: (913) 432-1377 FAX NO: (913) 432-7797 EMAIL: jim.armstrong@jocogov.org</p>	
<p>RETURN BID NO LATER THAN:</p> <p>OPENING DATE: February 23 2011</p> <p>OPENING TIME: 1:00 PM Local Time (on a clock designated by the District Representative)</p>	<p>BID OPENING LOCATION /RETURN IFB TO: Antioch Park ATTN: T Shirt Bid Boardroom 66501 Antioch Shawnee Mission, Kansas 66202</p>	
<p>DESCRIPTION:</p> <p align="center">RECREATION DIVISION T-SHIRT BID</p> <p align="center">INVOICE DISCOUNT TERMS</p> <p>Is a discount offered for prompt payment of invoices? YES___NO___. If yes, please complete information below.</p> <p>VENDOR TERMS: _____ % DISCOUNT PERIOD _____ DAYS NET _____ DAYS</p> <p>-----</p>		
<p>The Bidder hereby agrees to furnish items and/or services, pursuant to all requirements and specifications contained in this solicitation document, and further agrees that the language of this document shall govern in the event of a conflict with his or her response.</p>		
<p align="center">MUST BE SIGNED TO BE VALID</p>		
<p>COMPANY:</p>	<p>DATE:</p>	
<p>MAILING ADDRESS:</p>	<p>PHONE: FAX:</p>	
<p>CITY:</p>	<p>STATE: ZIP:</p>	<p>EMAIL:</p>
<p>SSN OR FEDERAL TAX NO:</p>	<p>TITLE OF AUTHORIZED REPRESENTATIVE:</p>	
<p>AUTHORIZED SIGNATURE:</p>	<p>PRINTED NAME:</p> <p>DATE:</p>	
<p>ACKNOWLEDGEMENT OF ADDENDA OR AMENDMENTS # _____ THROUGH # _____ INCLUSIVE.</p>		

JOHNSON COUNTY PARK AND RECREATION
DISTRICT

Johnson County, Kansas

STANDARD TERMS AND CONDITIONS

1. TERMINOLOGY/DEFINITIONS

Whenever the following words and expressions appear in the solicitation document or any Amendment hereto, the definition or meaning described below shall apply.

- a. **Amendment** means a written, official modification to a solicitation document or to a Contract.
- b. **Attachment** applies to all forms which are included with a solicitation document to incorporate any informational data or requirements related to the Performance Requirement.
- c. **Award** means the approval of a Contract with the Bidder by JCPRBOC.
- d. **Bid/Proposal** means the Bidder's written response to this Invitation for Bid (IFB)/Request for Proposal (REP).
- e. **Bid Opening Date and Time** and similar expressions mean the exact deadline required by the solicitation document for the physical receipt of sealed Invitation for Bid/Request for Proposal by the District Representative.
- f. **Bidder** means the person or organization that responds to a solicitation document by submitting a Bid/Proposal with price to provide the equipment, supplies, and/or services as required in the solicitation document.
- g. **Johnson County Park and Recreation District Board of Commissioners or JCPRBOC** means the governing body of the Johnson County Park and Recreation District.
- h. **Contract** means a legal and binding agreement between two or more competent parties, for a consideration for the procurement of equipment, supplies, and/or services.
- i. **Contractor** means a person or organization who is a successful Bidder as a result of a Bid/Proposal and who enters into a Contract.
- j. **District** means the Johnson County Park and Recreation District, a Special Park District in the State of Kansas for which the equipment, supplies, and or services are being purchased.
- k. **District Representative** means the designated staff member of the District as indicated on the first page of this Bid/Proposal.
- l. **Exhibit** applies to forms which are included with a Bid/Proposal for the Bidder to complete and return with the sealed response prior to the

specified opening date and time.

- m. **Invitation for Bid (IFB)/Request for Proposal (RFP)** means the procurement document issued by the District, to potential Bidders for the purchase of equipment, supplies, and/or services as described in the document. The definition includes these Terms and Conditions as well as all Pricing Pages, Exhibits, Attachments, and Amendments thereto.
- n. **May** means that a certain feature, component, or action is permissible, but not required.
- o. **Must** means that a certain feature, component, or action is a mandatory condition. Failure to provide or comply will result in a Bid/Proposal being considered non-responsive and not evaluated any further.
- p. **Shall** has the same meaning as the word must.
- q. **Should** means that a certain feature, component and/or action is desirable and not mandatory.

2. OPEN COMPETITION

- a. It shall be the Bidder's responsibility to ask questions, request changes or clarification, or otherwise advise the District, in writing if any language, specifications or requirements of a Bid/Proposal appear to be ambiguous, contradictory, and/or arbitrary, or appear to inadvertently restrict or limit the requirements stated in the Bid/Proposal to a single source. Any and all communication from Bidders regarding specifications, requirements, competitive bid process, etc., must be directed to the District as indicated on the first page of the Bid/Proposal. Such communication should be received at least seven calendar days prior to the official bid opening date.

Every attempt shall be made to ensure that the Bidder receives an adequate and prompt response. However, in order to maintain a fair and equitable bid process, all Bidders will be advised, via the issuance of an Amendment to the Bid/Proposal, of any relevant or pertinent information related to the procurement. Therefore, Bidders are advised that unless specified elsewhere in the Bid/Proposal, any questions received by the District less than seven calendar days prior to the Bid/Proposal opening date may not be answered.
- b. Bidders are cautioned that the only official position of the District is that position which is stated in writing and issued by the District in the Bid/Proposal or an Amendment thereto. No other means of communication, whether oral or written, shall be construed as a formal or official response or statement.
- c. The District monitors all procurement activities to detect any possibility of deliberate restraint of

competition, collusion among Bidders, price-fixing by Bidders, or any other anticompetitive conduct by Bidders which appears to violate state and federal antitrust laws. Any suspected violation shall be referred to the Kansas Attorney General's Office for appropriate action.

- d. The District reserves the right to officially modify or cancel a Bid/Proposal after issuance. Such a modification shall be identified as an Amendment.

3. PREPARATION OF BID/PROPOSAL

- a. Bidders **must** examine the entire Bid/Proposal carefully. Failure to do so shall be at Bidder's risk.
- b. Unless otherwise specifically stated in the Bid/Proposal, all specifications and requirements constitute minimum requirements. All bids/proposals must meet or exceed the stated specifications/requirements.
- c. Unless otherwise specifically stated in the Bid/Proposal, any manufacturer's names, trade names, brand names, information and/or catalog number listed in a specification and/or requirement are for informational purposes only to indicate level of quality required and are not intended to limit competition. The Bidder may offer any brand which meets or exceeds the specification for any item, but must state the manufacturer's name and model number for any such brands in the bid. In addition, the Bidder shall explain, in detail, (1) the reasons why the proposed equivalent meets or exceeds the specifications and/or requirements and (2) why the proposed equivalent should not be considered an exception thereto. Bids which do not comply with the requirements and specifications are subject to rejection.
- d. Bids lacking any written indication of intent to bid an alternate brand or to take an exception shall be received and considered to be in complete compliance with the specifications and requirements as listed in the Bid/Proposal.
- e. All equipment and supplies offered in a bid must be new and of current production and available for marketing by the manufacturer unless the Bid/Proposal clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.
- f. Firm fixed prices shall include all packing, handling and shipping charges FOB destination, freight allowed unless otherwise specified in the Invitation for Bid.
- g. The firm fixed prices bid shall remain valid for 90 days from bid opening unless otherwise indicated. If the bid is accepted, prices shall be firm for the specified Contract period.

4. SUBMISSION OF BIDS/PROPOSALS

- a. A Bid/Proposal submitted by a Bidder must (1) be signed by a duly authorized representative of the Bidder's organization, (2) contain all information required by the Bid/Proposal, (3) be priced as required, Invitations for Bid only (4) be sealed in an envelope or container, and (5) be mailed or hand-delivered to the District, and officially clocked in no later than the exact opening time and date specified on the Bid/Proposal. Facsimile transmitted bids/proposals will not be accepted.
- b. The sealed envelope or container containing a Bid/Proposal should be clearly marked on the outside with (1) the official Bid/Proposal number and (2) the official opening date and time. Different bids should not be placed in the same envelope, although copies of the same bid may be placed in the same envelope.
- c. A bid may only be modified or withdrawn by signed, written notice which has been received by the District, prior to the official opening date and time specified. A bid may also be withdrawn or modified in person by the Bidder or its authorized representative, provided proper identification is presented before the official opening date and time. Telephone or telegraphic requests to withdraw or modify a bid shall not be honored.

5. BID/PROPOSAL OPENING

- a. Bid openings are public on the opening date and at the opening time specified on the Bid/Proposal document. In the case of Invitations for Bid, prices shall be read at the bid opening.
- b. It is the Bidder's responsibility to ensure that the bid is delivered by the official opening date and time to the District. Late bids will not be considered regardless of the degree of lateness or the reason related thereto, including causes beyond the control of the Bidder. Late bids shall not be opened, and will be returned unopened.

6. EVALUATION/AWARD

- a. Any pricing information submitted by a Bidder but not reflected on the pricing page shall be subject to evaluation if deemed by the District, to be in the best interests of the District.
- b. Unless otherwise stated in the Bid/Proposal, cash discounts for prompt payment of invoices shall not be considered in the evaluation of prices. However, such discounts are encouraged to motivate prompt payment.
- c. Awards shall be made to the Bidder whose bid (1) complies with all mandatory specifications and requirements of the Bid/Proposal, (2) is the lowest and best bid, considering price, responsiveness and responsibility of the Bidder,

and all other evaluation criteria specified in the Bid/Proposal, and (3) does not exceed the District's estimated cost. Awards shall be made by JCPRDBOC at a regular or special meeting thereof within thirty (30) days following the Bid/Proposal opening.

- d. When evaluating a bid, the District reserves the right to consider relevant information and fact, whether gained from a bid, from a Bidder, from Bidder's references, or from any other source.
- e. Any Award of a Contract shall be made by written notification from the District.
- f. All bids and associated documentation which were submitted on or before the official opening date and time will be considered open records pursuant to the State of Kansas open record law.
- g. The District reserves the right to request written clarification of any portion of the Bidder's response in order to verify the intent of the Bidder. The Bidder is cautioned, however, that Bidder's response shall be subject to acceptance without further clarification.
- h. The District, reserves the right to Award by item, groups of items or on all or none basis. Also, the right to reject any or all bids or proposals in part or its entirety; to waive any minor technicality or irregularities of bids/proposals received.
- i. In the event of a discrepancy between the unit price and the extension, the unit price shall prevail.

7. CONTRACT/PURCHASE ORDER

- a. By submitting a Bid/Proposal, the Bidder agrees to furnish any and all equipment, supplies and/or services specified in the Bid/Proposal, pursuant to all requirements and specifications contained herein.
- b. A binding Contract shall include: (1) The Bid/Proposal and any Amendment thereto, (2) the Contractor' response to the Bid/Proposal, and (3) the District's acceptance of the Bidder's response in writing.
- c. The Contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein. Any change, whether by modification and/or supplementation, must be accomplished by a formal Contract Amendment.

8. INVOICING AND PAYMENT

- a. The Contractor shall not transfer any interest in the Contract, whether by assignment or otherwise, without the prior written consent of the District.

- b. Payment for all equipment, supplies, and services shall be made in arrears. The District shall not make any advance deposits unless provided in the solicitation document.
- c. The District assumes no obligation for equipment and supplies shipped in excess of the quantity ordered. Any unauthorized quantity is subject to the District's rejection and shall be returned at the Contractor's expense.
- d. The District and its agencies are exempt from state and local sales and use taxes by KSA 79-3606. Situs of all transactions under the order(s) that shall be derived from the bid request shall be deemed to have been accomplished within the State of Kansas.

9. DELIVERY

Time is of the essence. Deliveries of equipment, supplies, and/or services must be made no later than the time stated in the Contract or within a reasonable period of time, if a specific time is not stated.

10. INSPECTION AND ACCEPTANCE

- a. No equipment, supplies, and/or services received by the District pursuant to a Contract shall be deemed accepted until the District Representatives have had reasonable opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the Contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection) may be rejected.
- c. The District reserves the right to return any such rejected shipment at the Contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. The District's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or Contractual remedies available to the District.

11. WARRANTY

The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished or adopted by the District, (2) be fit and sufficient for the purpose expressed in the Invitation for Bid/Request for Proposal, (3) be of good

materials and workmanship, and (4) be free from defect.

12. CONFLICT OF INTEREST

The Contractor hereby covenants that at the time of the submission of the Bid/Proposal the Contractor has no other Contractual relationships which would create any actual or perceived conflict of interest. The Contractor further agrees that during the term of this Contract neither the Contractor nor any of its employees shall acquire any other Contractual relationships which create such a conflict.

13. CANCELLATION/TERMINATION OF CONTRACT

- a. In the event of material breach of the Contractual obligations by the Contractor, the District may cancel the Contract. At its sole discretion, the District may give the Contractor an opportunity to cure the breach or to explain how the breach will be cured. The actual cure must be completed within no more than 10 working days from notification, or at a minimum the Contractor must provide the District, within 10 working days from notification a written plan detailing how the Contractor intends to cure the breach.
- b. If the Contractor fails to cure the breach or if circumstances demand immediate action, the District will issue a notice of cancellation terminating the Contract immediately.
- c. If the District cancels the Contract for breach, the District, reserves the right to obtain the equipment, supplies, and/or services to be provided pursuant to the Contract from other sources and upon such terms and in such manner as the District deems appropriate and back charge the Contractor for any additional costs incurred thereby.
- d. The District reserves the right to terminate the Contract at any time for the convenience of the District, without penalty or recourse, by giving the Contractor a written notice of such termination at least 30 calendar days prior to termination. The Contractor shall be entitled to receive just and equitable compensation for the work completed pursuant to the Contract prices prior to the effective date of termination.

14. COMMUNICATIONS AND NOTICES

Any written notice to the Contractor shall be deemed sufficient when deposited in the United States mail postage prepaid, delivered to a telegraph office fee prepaid; or hand-carried and presented to an authorized employee of the Contractor at the Contractor's address as listed in the Contract.

15. INVENTIONS, PATENTS AND COPYRIGHTS

The Contractor shall defend, protect, and hold

harmless the District, its officers, agents, and employees against all suits of law or in equity resulting from patent and copyright infringement concerning the Contractor's performance or products produced under the terms of the Contract.

16. NON-DISCRIMINATION IN EMPLOYMENT

In connection with the furnishing of equipment, supplies, and/or services under the Contract, the Contractor and all subContractors shall agree not to discriminate against recipients of services or employees or applicants for employment on the basis of race, color, religion, national origin, sex, disability, or age.

If discrimination by a Contractor is found to exist, the District shall take appropriate enforcement action which may include, but not necessarily be limited to, cancellation of the Contract and/or removal from Bidder's lists issued by the District until corrective action by the Contract is made and ensured, and referral to the Attorney General's Office, whichever enforcement action may be deemed most appropriate.

17. AMERICANS WITH DISABILITIES ACT

In connection with the furnishing of equipment, supplies, and/or services under the Contract, the Contractor and all subContractors shall comply with all applicable requirements and provisions of the Americans with Disabilities Act (ADA).

18. GOVERNING LAW

All Contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.

19. HOLD HARMLESS

The Contractor agrees to protect, defend, indemnify and hold the JCPRDBOC, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of the error, omission or negligent act of the Contractor. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury or of any other tangible or intangible personal or property right, or actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The Contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if such claim is groundless, false or

fraudulent.

20. TITLES

Titles of paragraphs used herein are for the purpose of facilitating reference only and shall not be construed to infer a Contractual construction of language.

21. RIGHT TO EXAMINE AND AUDIT RECORDS

The Contractor agrees that the District, or any of its authorized representatives, shall have access to and the right to examine and audit any and all books, documents, papers and records of the Contractor involving transactions related to the Contract between the District and Contractor hereunder, or any change order or Contract modification thereto, or with compliance with any clauses thereunder. Such records shall include hard copy as well as computer readable data. The Contractor shall require all of its payees including, but not limited to, subContractors, insurance agents or material suppliers to comply with the provisions of this clause by including the requirements hereof in a written agreement between the Contractor and payee. Further, the Contractor agrees to cooperate fully and will cause all related parties and will require all of its payees to cooperate fully in furnishing or making available to the District any and all such books, documents, papers, and records.

22. HIPAA COMPLIANCE

All Contracting parties hereby agree that they will comply with the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law, 104-191 ("HIPAA") and the Health and Human Services regulations implementing the Administrative Simplification and enter into addenda or memorandum of understanding as May be necessary to address the details of such implementation.

SPECIAL CONDITIONS

1. CONTRACT PERIOD: Any Contract derived from this request shall be effective for the approximate twelve (12) month period immediately following the date of Award.
2. OPTION TO RENEW CONTRACT: The District reserves the sole right to renew said Contract for 2 additional twelve month period(s) at the same prices, specifications, and terms and conditions of any Contract that may be derived from this bid request.
3. ESTIMATED QUANTITIES: The quantities indicated on the Bid Sheet are estimated only. Any Contract entered into will be of the "open end" type. The Contractor will deliver such quantities as may be ordered, and the Contract shall be binding only for the actual quantities ordered during the Contract period. Orders will be issued throughout the Contract period as needs are determined.
4. DELIVERY DATE: When quoting a delivery date, vendor shall state time in days from the receipt of a District purchase order or Contract, not time in days from the date of the bid opening.
5. ASSIGNMENT AND/OR TRANSFER OF INTERESTS: There shall be no assignment and/or transfer of interests or delegation of Contractor's rights, duties, or responsibilities of Contractor under the Contract derived from this bid request without the prior written approval of the District Representative.
6. CONDITIONAL BIDS: Conditional bids are subject to rejection in whole or in part at the sole discretion of the District.
7. APPROVED EQUIVALENTS: The District reserves the right to determine if bid products are equivalent to specified products.
8. SUBSTITUTIONS: No substitutions will be accepted for products bid, after Award, without the prior approval of the District. Any substitutions allowed will be supplied at no more than the Contract bid prices.
9. METHOD OF AWARD: This bid May be Awarded either as a total Contract or as separate Contracts as deemed to be in the best interest of the District.
10. NON-LIABILITY: The Contractor shall not be liable in damages for delay of shipment or failure to deliver when such delay or failure is the result of fire, flood, strike, act of God, act of government, act of an alien enemy or by any other circumstances which, in the District's opinion, is beyond the control of the Contractor. Under such circumstances, however, the District may cancel the Contract if such action is deemed to be in the best interest of the District.
11. SPECIFICATION DEVIATIONS: All deviations from the attached specifications must be noted in detail by the Bidder, in writing, at the time of submittal of this request. The absence of a written list of specification deviations at the time of submittal of this bid will hold the Bidder strictly accountable to the District to the specifications as written. Any deviations from the specifications as written not previously submitted as required by the above, will be grounds for rejection of the bid products when delivered.
12. INSPECTION: Bid products shall be inspected upon delivery and/or prior to installation and any defects found thereupon shall be repaired by the successful Bidder at no expense to the District. Repair shall be accomplished in accordance with approved procedure available from the manufacturer.
13. CREDIT TERMS: Bidder shall indicate any and all discounts for full and/or prompt payment. Said discounts shall be considered in determination of Award. Discounts offered for payment with less than twenty (20) calendar days shall not be considered as a cost factor in the evaluation of bids. In connection with any discount offered, time shall be computed from date of receipt of correct invoices or receipt and acceptance of shipment, or satisfactory installation, whichever is later. Discounts offered shall be taken when remittance is made.
14. INVOICE AND PAYMENT: Payment shall be processed in routine after receipt of invoice (in duplicate) submitted after receipt and acceptance or satisfactory installation of the bid products. Invoices shall contain the following information: Purchase order, item description, sizes, unit of measure, quantity, unit price, and extended totals.

15. ADDENDA AND INTERPRETATIONS: If it becomes necessary to revise any part of this bid, a written addendum will be provided to all Bidders. The District is not bound by oral representations, clarifications, or changes made in the written specifications by the District's employees, unless such clarification or change is provided to Bidders in written addendum form from the Purchasing Manager.
16. INSURANCE: The Contractor shall be required to maintain and carry in force for the duration of the Contract, insurance coverage licensed to do business in the State of Kansas as set forth below:

The Contractor shall maintain the full limit coverage as stated below for the duration of the Contract.

Commercial General Liability - \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage, and \$2,000,000 as an aggregate with "*the Johnson County Park and Recreation District, Johnson County, Kansas, its officers, commissions, agents, and employees*" named as additional insureds.

Workmen's Compensation Insurance:

Workmen's Compensation Insurance shall be provided in compliance with the laws of the State of Kansas including the statutory coverage limits required from time to time thereby.

Automobile Liability - \$1,000,000 combined single limit per occurrence for bodily injury and property damage with "*the Johnson County Park and Recreation, Johnson County, Kansas, its officers, commissions, agents, and employees*" named as additional insureds.

The Contractor's Insurers should have a Best's Rating of A-IX or shall be an insurer with a rating acceptable to and approved in writing by the District.

The District should be named as an Additional Insured for general liability and automobile liability. Such coverage shall be primary and non-contributory and shall be so stated on the Certificate of Insurance.

Before entering into a Contract, the Contractor shall furnish to Johnson County Park and Recreation District a Certificate of Insurance verifying such coverage and identifying the Johnson County Park and Recreation District, Johnson County, Kansas, its officers, commissions, agents, and employees as additional named insureds as pertains to Commercial General Liability and Automotive Liability with regard to the services performed under this agreement. This inclusion shall not make the District a partner or joint venturer with the Contractor in its operation hereunder.

The certificate holder on the Certificate of Insurance shall be as follows:

Johnson County Park and Recreation District
c/o Risk Manager
7904 Renner Road
Shawnee Mission, KS 66219

Prior to any material change or cancellation, the Johnson County Park and Recreation District Board of Commissioners will be given thirty (30) days advanced notice by registered mail to the stated address of the certificate holder. In the event of an occurrence, it is further agreed that any insurance maintained by the District shall apply in excess of and not contribute with insurance provided by policies named in this Contract. New Certificates of Insurance must be provided on renewal of coverage during the Contract term.

GENERAL SPECIFICATIONS: 2010 T-Shirt Bid

- Vendor will provide a list of shirt and ink colors as specified in each request.
- Vendor will provide material specifications upon each request (50/50% T-Shirt or 100% Cotton.)
- Vendor will replace any and all unacceptable shirt orders within 24 hours.
- Vendor is responsible for the following at no charge: Artwork, set-up, Screen Charge and Delivery.
- To assure top quality, only the name brands listed will be accepted: Gildan, Fruit of the Loom, Anvil, Hanes, Hanes Beefy-T, and Jerzees, unless otherwise specified under an individual order.
- On the #'s that have ABC's also only one style out of them will be ordered.
- **All shirts will have District Logo**

Item # 1

Shawnee Mission Triathlon Volunteer

Minimum Quantity Needed: 200
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Colors: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Needed early July. Need 5-7 day turn-around from date of order

Item # 2

Shawnee Mission Triathlon Participant

Minimum Quantity Needed: 700
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Colors: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Needed early July. Need 5-7 day turn-around from date of order

Item # 2A

Shawnee Mission Triathlon Participant

Minimum Quantity Needed: 700
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Long Sleeve
Shirt Colors: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Needed early July. Need 5-7 day turn-around from date of order

Item # 2B

Shawnee Mission Triathlon Participant

Minimum Quantity Needed: 700
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Ringer T's
Shirt Colors: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Needed early July. Need 5-7 day turn-around from date of order

Item # 2C

Shawnee Mission Triathlon Participant

Minimum Quantity Needed: 700
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Dry Fit
Shirt Colors: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Needed early July. Need 5-7 day turn-around from date of order

Item # 3

Shawnee Mission Triathlon Committee

Minimum Quantity Needed: 15
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Colors: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Needed early July. Need 5-7 day turn-around from date of order

Item # 4

Shawnee Mission Triathlon Kids Fun Run

Minimum Quantity Needed: 80
Shirt Material: 100% Cotton
Size: Youth Small – Youth XL *and* Adult S – Adult L
Shirt Style: Short Sleeve
Shirt Colors: All Colors available
Ink Print: Printed in three colors/front, and one color/back
Special Request: Needed early July. Need 5-7 day turn-around from date of order

Item # 5

Heritage Park Du/Tri Volunteer

Minimum Quantity Needed: 100
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Heritage Park Du/Tri Volunteer

Minimum Quantity Needed: 100
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Long Sleeve
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Item # 6

Heritage Park Du/Tri Participant

Minimum Quantity Needed: 500
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Item # 6A

Heritage Park Du/Tri Participant

Minimum Quantity Needed: 500
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Long Sleeve
Shirt Color: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Item # 6B

Heritage Park Du/Tri Participant

Minimum Quantity Needed: 500
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Ringer T
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Item # 6C

Heritage Park Du/Tri Participant

Minimum Quantity Needed: 500
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Dry Fit
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Item # 7

Heritage Park Du/Tri Committee

Minimum Quantity Needed: 15
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Item # 7A

Heritage Park Du/Tri Committee

Minimum Quantity Needed: 15
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Long Sleeve
Shirt Color: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in Mid May with a 5-7 day turn-around from date of order

Item # 8

Olathe Medical Center Triathlon Volunteer

Minimum Quantity Needed: 100
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in early September with a 5-7 day turn-around from date of order.

Item # 8A

Olathe Medical Center Triathlon Volunteer

Minimum Quantity Needed: 100
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Long Sleeve
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in early September with a 5-7 day turn-around from date of order.

Item # 9

Olathe Medical Center Triathlon Participant

Minimum Quantity Needed: 400
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in early September with a 5-7 day turn-around from date of order.

Item # 9A

Olathe Medical Center Triathlon Participant

Minimum Quantity Needed: 400
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Long Sleeve
Shirt Color: All colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in early September with a 5-7 day turn-around from date of order.

Item # 10

Olathe Medical Center Triathlon Committee

Minimum Quantity Needed: 15
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXLarge
Shirt Style: Short Sleeve
Shirt Color: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in early September with a 5-7 day turn-around from date of order.

Item # 10A

Olathe Medical Center Triathlon Committee

Minimum Quantity Needed: 15
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Long Sleeve
Shirt Color: All Colors available
Ink Print: Printed in three colors/front, and two colors/back
Special Request: Need in early September with a 5-7 day turn-around from date of order.

Item # 11

Adult Softball & Kickball

Minimum Quantity Needed: 45 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XXL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Blue, Red, Green, Black,
Ink Print: Printed in one colors/front, and one color/back

Item # 11 A

Adult Softball & Kickball

Minimum Quantity Needed: 45 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XXL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Blue, Red, Green, Black
Ink Print: Printed in two colors/front, and one color/back

Item # 11 B

Adult Softball & Kickball

Minimum Quantity Needed: 45 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XXL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Blue, Red, Green, Black
Ink Print: Printed in three colors/front, and one color/back

Item # 11 C

Adult Softball & Kickball

Minimum Quantity Needed: 45 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XXL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Red, Green, Black, Blue
Ink Print: Printed in four colors/front, and one color/back

Item # 12

Adult Flag Football

Minimum Quantity Needed: 3 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Red, Gold, Black, Blue
Ink Print: Printed in one colors/front, and one color/back

Item # 12 A

Adult Flag Football

Minimum Quantity Needed: 3 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Red, Gold, Black, Blue
Ink Print: Printed in two colors/front, and one color/back

Item # 12 B

Adult Flag Football

Minimum Quantity Needed: 3 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XXL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Red, Gold, Black, Blue
Ink Print: Printed in three colors/front, and one color/back

Item # 12 C

Adult Flag Football

Minimum Quantity Needed: 3 Doz., 3 X a year
Shirt Material: 50/50 Blend
Size: Adult Medium – Adult XXL
Shirt Style: Short Sleeve / Long Sleeve
Shirt Colors: White, Red, Gold, Black, Blue
Ink Print: Printed in four colors/front, and one color/back

Item # 13

Summer Camp Shirts (Summer Escapades)

Minimum Quantity Needed: 1200
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: Kiwi, Blue (royal, pacific, light), Kelly Green, Orange, Yellow, Red, Scarlet.
Ink Print: Printed in two colors/front, and two colors/back

Item # 14

Summer Camp Shirts (Crossroads)

Minimum Quantity Needed: 150
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: Kiwi, Blue (royal, pacific, light), Kelly Green, Orange, Yellow, Red, Scarlet.
Ink Print: Printed in two colors/front, and two colors/back

Item # 15

Summer Camp Shirts

Minimum Quantity Needed: 1000
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XL
Shirt Style: Short Sleeve
Shirt Color: Kiwi, Blue (royal, pacific, light), Green (kelly, lime), Orange, Yellow, Red, Ash, Heather Gray, White, Jade, Purple, Banana, Tangerine
Ink Print: Printed in one color/front, and one color/back

Item # 16

Summer Camp Shirts Counselors

Minimum Quantity Needed: 810
Shirt Material: 50/50 Blend
Size: Youth L, XL – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: Kiwi, Blue (royal, pacific, light), Green (kelly, lime), Orange, Yellow, Red, Ash, Heather Gray, White, Jade, Purple, Banana, Tangerine
Ink Print: Printed in one color/front, and one color/back

Item # 17

Lights on Afterschool

Minimum Quantity Needed: 1800
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXXL
Shirt Style: Short Sleeve
Shirt Color: Kiwi, Blue (royal, pacific, light), Green (kelly, lime), Orange, Yellow, Red, Ash, Heather Gray, White, Jade, Purple, Banana, Tangerine
Ink Print: Printed in one color/front, and one color/back

Item # 18

Kansas City Corporate Challenge (won't need in 2011 will next year)

Minimum Quantity Needed: 1400
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXXL
Shirt Style: Short Sleeve
Shirt Colors: White,
Ink Print: Printed in three colors/front, and one color/back

Item # 19

In Step In Shape Walk

Minimum Quantity Needed: 130
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Color: White, Heather grey
Ink Print: Printed in two colors/front, and one color/back

Item # 20

Paws In The Park

Minimum Quantity Needed: 100
Shirt Material: 100% Cotton
Size: Youth Small – Adult XXL
Style: Short Sleeve
Shirt Color: White
Ink Print: Printed in two colors/front, and one color/back
Note: Possibly a bandana instead of T-Shirt, white or red.

Item # 21

50 Plus Softball Tournament

Minimum Quantity Needed: 100
Shirt Material: 100% Cotton
Size: Adult Small – Adult XXL
Style: Short Sleeve
Shirt Color: White
Ink Print: Printed in two colors/front, and one color/back

Item # 22

Lacrosse Clinic

Minimum Quantity Needed: 25
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXL
Style: Short Sleeve
Shirt Color: White, Light, Dark
Ink Print: Printed in one color/front, and one color/back

Item # 23

Soccer Academy

Minimum Quantity Needed: 25
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXL
Style: Short Sleeve
Shirt Color: White, Light, Dark
Ink Print: Printed in one color/front, and one color/back
Special Request:
- **COACH** printed on approximately 12 shirts

Item # 4

Track & Field Clinic

Minimum Quantity Needed: 25
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXL
Style: Short Sleeve
Shirt Color: White, Light, Dark
Ink Print: Printed in one color/front, and one color/back

Item # 25

Intro to Sports Soccer (won't need this year but will next year)

Minimum Quantity Needed: 120 Youth, 6 Adult
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXL
Style: Short Sleeve
Shirt Color: White, Lights, Dark
Ink Print: Printed in two colors/front, and one color/back

Item # 26

Indoor Soccer

Minimum Quantity Needed: 40
Shirt Material: 50/50 Blend
Size: Youth Small – Youth L
Style: Short Sleeve
Shirt Color: Goldark
Ink Print: Printed in one color/front, and one color/back

Item # 27

Biddy Basketball Coach

Minimum Quantity Needed: 10
Shirt Material: 50/50 Blend
Size: Adult L – Adult XL
Style: Long Sleeve
Shirt Color: Orange
Ink Print: Printed in two colors/front, and one color/back

Item # 28

Biddy Basketball Part.

Minimum Quantity Needed: 200
Shirt Material: 50/50 Blend
Size: Youth Small – Youth XL
Style: Short Sleeve
Shirt Color: Red, Blue, Grey, Gold
Ink Print: Printed in two colors/front, and one color/back

Item # 29

Volleyball/Basketball League Champ

Minimum Quantity Needed: 800
Shirt Material: 50/50 Blend
Size: Adult M – Adult XXL
Style: Short Sleeve
Shirt Color: White, Grey
Ink Print: Printed in two colors/front, and one color/back

Item # 30

Roeland Park Volleyball Tournament

Minimum Quantity Needed: 20
Shirt Material: 50/50 Blend
Size: Adult M – Adult XXL
Style: Short Sleeve
Shirt Color: Green
Ink Print: Printed in two colors/front, and one color/back

Item # 31

T Ball & Coach Pitch

Minimum Quantity Needed: 200
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XL
Shirt Style: Short Sleeve
Shirt Colors: Red, Blue, Yellow, Purple, Orange, Kelly Green
Ink Print: Printed in one color/front, and one color/back

Item # 32

VB/ BB League Champs

Minimum Quantity Needed: 50
Shirt Material: 50/50 Blend
Size: Youth Medium – Adult XL
Shirt Style: Short Sleeve
Shirt Colors: White, Red, Blue, Grey
Ink Print: Printed in one color/front, and one color/back
Printed in two color/front, and one color/back

Item # 33

Volleyball Camp

Minimum Quantity Needed: 40
Shirt Material: 50/50 Blend
Size: Youth Large – Adult Large
Shirt Style: Short Sleeve
Shirt Colors: White
Ink Print: Printed in one color/front, and one color/back

Item # 33 A

Volleyball Camp

Minimum Quantity Needed: 40
Shirt Material: 50/50 Blend
Size: Youth Large – Adult Large
Shirt Style: Short Sleeve
Shirt Colors: White
Ink Print: Printed in two color/front, and one color/back

Basketball Camp

Minimum Quantity Needed: 30
Shirt Material: 50/50 Blend
Size: Youth Small – Adult Large
Shirt Style: Short Sleeve
Shirt Colors: White, Red, Blue, Grey, Black
Ink Print: Printed in one color/front, and one color/back

Item # 34A

Basketball Camp

Minimum Quantity Needed: 30
Shirt Material: 50/50 Blend
Size: Youth Small – Adult Large
Shirt Style: Short Sleeve
Shirt Colors: White, Red, Blue, Grey, Black
Ink Print: Printed in two color/front, and one color/back

Preschool Field Trip Shirts

Minimum Quantity Needed: 75
Shirt Material: 50/50 Blend
Size: Youth Small, Medium, Adult Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Colors: Bright Blue, Bright Orange, Bright Green, Bright Yellow
Ink Print: Printed in three colors/front, and one color/back

Item # 36

Big Bad Pumpkin Derby

Minimum Quantity Needed: 100-175
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XXL
Shirt Style: Short Sleeve
Shirt Colors: Black, Green, White, Grey, Orange
Ink Print: Printed in three colors/front, and one color/back

Item # 37

Girls Youth Fastpitch

Minimum Quantity Needed: 1000
Shirt Material: 50/50 Blend
Size: Youth Small – Adult XL
Shirt Style: Short Sleeve
Shirt Colors: Red, Blue, Yellow, Purple, Orange, Kelly Green
Ink Print: Printed in one color/front, and one color/back

